

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

October 16, 2019

7:00 p.m.

MINUTES FOR PUBLIC BUSINESS MEETING

FORMAL ACTION WILL BE TAKEN AT THIS MEETING

I. Call meeting to order/Flag Salute

Board President, Ms. Kelly Norris, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on October 16, 2019. The meeting was opened at 7:01 p.m. with a flag salute.

II. Presiding Officer's announcement regarding notification of this meeting to the public.

Ms. Norris, Board President read the following public announcement

The Notification requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (January 09, 2019) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

III. Roll Call

Roll Call was taken by Mr. Gutierrez

Present: Kelly Norris, Jessica Rentas, Keith Hamilton, Marybeth Miller, Kathleen Miceli, Ann Marie Nadiroglu and Jill Morano

Absent:

Also Present: Mr. Anthony Riscica, Interim Superintendent, Mr. Jayson Gutierrez, Business Administrator/Board Secretary, and Mr. Paul Kobliska, Principal.

IV. Recognition of visitors.

There were five (5) members of the public present

V. Presentations:

- A. School District NJSLA Grade Report - Mr. Kobliska, Principal
- B. HIB Self Assessment - Mr. Kobliska, Principal

VI. Oral Communication on Agenda Items only: None

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public."

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

VII. Approval of Minutes

A. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes**:

Public Business Meeting	September 18, 2019
Executive Meeting	September 18, 2019
Workshop Action Meeting	October 2, 2019

Motion By:	Ms. Norris	Second by:	Ms. Miller
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes Abstain- October 2nd	Jill Morano -Yes
Kelly Norris - Yes	Marybeth Miller -Yes	Jessica Rentas - Yes	

VIII. Committees

A. FINANCE

Committee Report - Marybeth Miller - Brief meeting earlier where we discussed the ongoing audit

Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Finance** items, a-e

Motion By:	Mrs. Miller	Second by:	Mrs. Rentas
Discussion:			
Roll Call Vote for a-e			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Kelly Norris - Yes	Jessica Rentas - Yes	Marybeth Miller -Yes	

- a. Approval of the payment of the following bills and claims:

Payroll for the period ending September 30, 2019	\$154042.28
Payroll for the period ending October 15, 2019	\$154004.98
Bills List dated September 20, 2019, Warrant #17534	\$1280.00
Bills List dated October 16 , 2019, Warrant #17535 through #17604	\$489132.40
Health/Prescription plan premiums (SEHBP) for October 2019	\$80904.80

- b. Approval the attached line item transfers for July and August 2019.
- c. Approval of the Board Secretary's and Treasurer's Reports for the month ending July 31,2019 and August 31, 2019. It has been determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C. 6A-16.10(c)3 and 4; and certifies that in accordance with P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

Addendums

- d. Rescind the withdrawal of funds from the Capital Reserve Fund, in accordance with N.J.A.C. 6A:23A 14.1 in the amount of \$30,022.69 for the Interlocal Agreement payment to the Borough of Riverdale for the milling and paving of the driveway and parking lot approved on the 23rd of January, 2019.
- e. It is recommended by the Interim Superintendent and the Business Administrator/Board Secretary that the Board of Education approve the following contract renewals from the 1st of July, 2019 to 30th of June, 2021 school year as follows:

Company	Description	Cost
MetTel	Phone/Fax Service	Not to exceed \$2,500

B. PERSONNEL

1. Committee Report(Policy and Personnel) - Kathleen Miceli: None

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Personnel** items, a-i

Motion By:	Mrs. Miceli	Second by:	Mrs. Rentas
Discussion: Ms. Miller - Item c, why are we amending it? Mr. Riscica responded. JR - h, doesn't she already work for us? Mr. Riscica -responded. Mr. Riscica -Discussed i and moving the staff member up to .8 in h.			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Jessica Rentas - Yes	Kelly Norris - Yes	Marybeth Miller -Yes	

a. Approval of twenty-six (26) hours of classroom observation by the following student from Passaic County Community College for the Fall 2019 Semester, pending receipt of a favorable criminal history review.

Student	Teacher
Joseph Soto	McCarthy, Walsh, and Small

b. Approval of the payment to Victoria Evans for one (1) hour at the contractual rate for the Camp Bernie parent meeting scheduled for October 7, 2019.

c. Amend the salary for Karl Jennings to reflect contractual agreement of \$13.00.

d. Approval of the appointments of the following chaperones for the 6th Grade trip to Camp Bernie on October 23th, 24th, 25th at the rate of \$199 per night:

Chaperone Name	Chaperone Name
Kristen Caufield	Victoria Evans (Nurse)
Eric Klien	Leanne Pittelkow
Charles Vulcano	Megan Sylvester
Paul Kobliska (no additional cost)	

- e. Approval of the Graduate Level Course Work in accordance with the terms of the negotiated agreements as follows:

Name	Course	School	Credits	
Jennifer Corbett	Physiological Basis of Learning Disabilities	William Paterson University	3	Fall 2019
Jennifer Corbett	Collaboration Theory	William Paterson University	3	Fall 2019

Addendums

- f. Approve the addition of the following to the 2019-2020 Substitute List, pending receipt of a favorable criminal history review:

Name	Job Description
Irene Kirsh	Substitute

- g. Approve the contract for the following non-certified, non-tenured, part-time employee, without benefits, effective on or about October 28, 2019, through June 30, 2020.

Name	Job Description	2019-2020	Not to Exceed Hours Per Week
Jennifer Valentine	Aide	\$13.00	16hrs 15min.

- h. a. Award the following certified non-tenured professional teaching staff a contract for the 2019-2020 school year as follows*:

Name	Step	Salary
Lindsay Bura	BA ST 1 (.8)	\$42,098
Carmela Baram	BAST1(Prorated).67 hours a day	No to exceed \$4323.00(includes retro 9/5 to 10/4)

* Subject to change upon ratification of the successor agreement

- i. Approve the contract for the following non-certified, non-tenured, part-time employee, without benefits, effective on or about October 23, 2019, through June 30, 2020.

Name	Job Description	2019-2020	Not to Exceed Hours Per Week
Dan Pollard	Aide	\$14.00	29hrs 10min.

C. POLICY

1. Agenda reading- Kathleen Miceli -
 - Review and discussion of Policy and Regulation Alerts from Strauss Esmay August 2019

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** item, a

Motion By:	Mrs. Nadirglu	Second By:	Mrs. Rentas
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano - Yes
Jessica Rentas - Yes	Kelly Norris - Yes	Marybeth Miller - Yes	

Addendums

- a. Approval of the first reading of the following new and revised Policies and Regulations:

Policy Number	Regulation Number	Policy/Regulation Name
1642	1642	Earned Sick Leave (New)
3159		Teaching Staff Member/School District Reporting Responsibilities
6112	6112	Reimbursement of Federal and Other Grant Expenditures
7440	7440	School District Security
8600	8600	Student Transportation
9210		Parent Organizations

D. TECHNOLOGY/FACILITIES/TRANSPORTATION

1. Committee Report - Keith Hamilton - No meeting. We have received information regarding the updating of our LRFP. We will review, discuss and come back to the board.

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **TFT** items, a

Motion By:	Mr. Hamilton	Second by:	Ms. Miller
Discussion: None			

Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano - Yes
Marybeth Miller - Yes	Kelly Norris - Yes	Jessica Rentas - Yes	

Addendums

- a. Approve the disposal of a smartboard- serial number SB660-R2-69 (asset tag #00147).

E. CURRICULUM/INSTRUCTION/SPECIAL SERVICE

- 1. Committee Report - Jessica Rentas: Meeting before tonight's board meeting. Discussed after school program, 2nd Step program (SEL), and Maker Space. Mrs. Tomkins is having students code the movements of robots.
- 2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CISS** items, a-f

Motion By:	Mrs. Rentas	Second by:	Mrs. Nadiroglu
Discussion: Mrs. Rentas -Do board goals go on the website? Mr. Riscica responded.			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes Abstain "a" Myself and Mr. Prezioso	Kathleen Miceli - Yes Abstain "a" Myself only	Keith Hamilton - Yes Abstain "a" Kelly Hamilton & Maggie Morano	Jill Morano -Yes Abstain "a" Myself only
Kelly Norris - Yes	Marybeth Miller -Yes	Jessica Rentas- Yes Abstain "a" Myself only	

- a. Approval of the following volunteers, who have or will complete the required volunteer training, for school events, for the 2019-2020 school year:

Names	Names
Aja Tweitmann	Jessica Rentas
Alexis Stone	Jill Morano
Amanda Swanson	John Prezioso
Amanda Visser	Wendy Hanna
Amber Regling	Nicole Mecka
Ann Marie Nadiroglu	Kathy O'Reilly
Lauren McMahan	Kelly Hamilton

Melissa Siljanovski	Nadia Hicks
Jennifer Adams	Marie Oswald
Dana McConnell	Melanie Marino
Jennifer Enrique	Laurie Silverman
Elizabeth Ellis	Lisa Ferrara
Meredith Waryha	Lori Douma
Leonel Enrique	
Joanne Howard	Marilynn Diaz
Karen Lynch	Melissa Morley
Maggie Morano	Lisa Ferrara
Jennifer Shenton	Curtis Wong
Kathleen Miceli	Nancy Wehbe

Addendums

- b. Approval of the designation of October 29, 2019 (rain date 10/30) as a Susan B. Komen “Pink Day” and walk during lunchtime.
- c. Approve the field trip for Mr. Klein and two paraprofessionals to take the MD class to Target and Wendy’s on October 17 and October 31, 2019. (Departing 9 am returning 11:25)
- d. It is recommended by the Superintendent of Schools that the Board of Education approve the contract of the Behavior Analysts of NJ, LLC agreement from Sept 1, 2019 through June 30, 2020 at a cost of \$175/hour not to exceed nine (9) hours a week and up to five (5) Functional Behavior Assessments for the 2019-2020 school year performed by Behavior Analysts of NJ, LLC at a cost of \$175/hour.
- e. Approval of the 2019-2020 Board of Education Goals.
- f. Approval of the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant’s duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required	Hotel
10/24/2019	Helene Magno	Dealing with Angry and Irate Parents	Morristown, NJ	\$125	No	No

*PLUS MILEAGE AND TOLLS IF APPLICABLE

F. COMMUNITY RELATIONS

1. Committee Report - Jill Morano: Nothing to report. Schedule a meeting soon.
2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CR** item, none

Motion By:	Jill Morano	Second by:	Marybeth Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Jill Morano -	Keith Hamilton -
Marybeth Miller -	Jessica Rentas -	Kelly Norris -	

G. NEGOTIATIONS

1. Committee Report - Kelly Norris: None

H. POMPTON LAKES LIAISON

1. Committee Report - Kelly Norris: Ribbon cutting last night

Non Action Items:

A. Letters and Communications - Kelly Norris: None

B. Interim Superintendent's Report - Anthony Riscica

Upcoming Events

- Susan N. Komen Pink Out Day
- Halloween Parade
- Camp Bernie
- Veterans Day Ceremony
- Cyber Bullying presentations
- Community Relations Committee

C. Enrollment as of September 18, 2019

PreK-8	323
PLHS - Tuition	127
Option III	0
Academy/Vo-Tech	15
Out of District (Prek-8th grade)	2

Out of District (9th grade +)	6
Charter	0
Home Instruction	0
School Choice	5

D. BA/BS REPORT - Jayson Gutierrez

- a. Opra requests- Attorney assisting
- b. Vestibule is nearing completion
 - Minor items to be completed

F. ORAL COMMUNICATION

- a. Rebecca Lilienthal: Middle School Field Hockey program. What happened? Will it be ready for next year?
 - Anthony Riscica: It was discussed but never board approved. There are multiple challenges in doing it.
 - Keith Hamilton: The dream was built but the plan was not with regards to the Field Hockey program.
- b. John Prezioso: I have been sitting in with Mrs. Tomkins. I watched the children working with the robots and the enthusiasm from the children. Those same children will be presenting to other students how they programmed the movements.
- c. Mrs. Nadiroglu: We cannot forget about the co-ed soccer program.
 - Mr. Prezioso: Can we work with the town rec? Are there any future plans to modify the fields?
 - Keith Hamilton: Responded

G. Information and Questions from Board Members

- a. Mrs. Rentas: I may not be at the November meeting.

IX. Future Meeting and Important Dates were reported by Ms. Norris, Board President.

November 20, 2019	Public Business Meeting	7:00 p.m.
December 11, 2019	Public Business Meeting	6:30 p.m.

X. Executive Session

Motion by Mrs. Nadiroglu, seconded by Ms. Miller at 8:12 pm to move into Executive Session

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

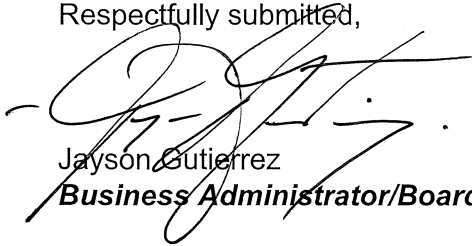
1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss confidential contracts and personnel matters.
2. The matter discussed will be made public when confidentiality is no longer required.

XI. Adjournment

Motion by Ms. Miller, seconded by Mrs. Nadiroglu at 8:12 pm to adjourn from the public business meeting.

Carried by unanimous voice vote.

Respectfully submitted,



Jayson Gutierrez

Business Administrator/Board Secretary

